



# Needs Analysis: GRID



## Instructions

Complete the grid template below to provide a clear overview of the findings, outline the successes and challenges, and detail the current policies and practices. This summary, drawn from the needs analysis results of the (a) organisational context questionnaire, (b) focus group interviews and cognitive mapping with employees, and (c) interviews with middle and senior managers, will be presented at the stakeholder meeting.

	Individual	Group	Leader	Organisation
Resources and Triggers				
Demands and Barriers				
Policies and Practices				
Needs Suggested by Employees				
Needs Suggested by Middle Managers				
Needs Suggested by Senior Managers				

Note: Please refer to [Step 2 of the H-WORK roadmap](#) for more detail.